



**Official Name & Address**

Loyola University of Chicago  
2160 S. First Avenue  
Maywood, Illinois 60153-3328

**Authorized Institutional Officials (Signatories)**

Meharvan Singh, PhD  
Vice Provost for Research  
2160 S. First Avenue  
Maywood, Illinois 60153-3328  
464-220-9631  
[researchhds@luc.edu](mailto:researchhds@luc.edu)

Susan J. Pugl  
Director of Grants Administration  
2160 S. First Avenue  
Maywood, Illinois 60153-3328  
464-220-9660  
[smeyer1@luc.edu](mailto:smeyer1@luc.edu)

*Indicate Dr. Singh for ink signatures.*

*Indicate Ms. Pugl for electronic signatures*

**General Institutional Information**

**Unique Entity ID (UEI)** ..... **RFRPFMNR8LA5**  
 SAM Registry Expiration Date ..... 01/06/2027  
 Entity ID Number ..... 1361408475A2  
 Federal Tax ID Number ..... 36-1408475  
 DUNS Number – Health Sciences Campus ..... 791277940  
 Congressional District ..... IL-007  
 CAGE (Commercial and Government Entity) Code ..... 9M268  
 IPF (NIH Institution Profile Module) Code ..... 4689203  
 IRB FWA – Human Subjects Assurance Number ..... 00017487  
 IACUC Animal Welfare Assurance Number ..... A3117-01  
 FICE (Federal Interagency Committee on Education) Number ..... 001710  
 IDHR (Illinois Department of Human Rights) Number ..... 91707-00-0  
 NTEE (National Taxonomy of Exempt Entities) Code ..... B43  
 European Union Participant Identification Code (PIC) ..... 912874276

**FILED ASSURANCES:**

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441) ..... Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504 ..... Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX ..... Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATION ..... Filed Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE ..... Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201) ..... Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE: ..... Filed Date: 04/06/1989
- DEA REGISTRATION: ..... PLO182188

Other Entities (These are frequent partners for which we sometimes need to provide their registration numbers.):

LUC – Lake Shore Campus UEI ..... CVNBL4GDUKF3  
 LUC – Lake Shore Campus DUNS Number ..... 074368911  
 LUMC (hospital) UEI ..... KFHAPTFKCAG9  
 LUMC (hospital) DUNS Number ..... 963910265  
 LUMC (hospital) Federal Tax ID ..... 36-4015560  
 CARES (Hines VA non-profit) UEI ..... LBLNMRYNA6J6  
 CARES (Hines VA non-profit) DUNS Number ..... 187174339

## Budget Information

### FY26 Fringe Benefit Rates SSOM/PARKS

Full-Time Faculty	17.2%
Full-Time Staff	17.9%
Part-Time Faculty & Staff	7.9%

### FY26 Fringe Benefit Rates MNSON

Full-Time Faculty	26.8%
Full-Time Staff	27.5%
Part-Time Faculty & Staff	7.9%

Graduate Student Tuition	30.05%
Grad Student Health Insurance	<u>11.05%</u>
Total Grad Student Benefits	41.10%

Non-Grant AU Fringe Rate 30.0%

DHHS Salary Cap in Calendar Year 2025 = \$225,700

**DHHS Salary Cap in Calendar Year 2026 = \$228,000**

**NIH NRSA Predoctoral Stipend = \$29,364**

### NIH NRSA Postdoctoral Years of Experience and Stipend Levels

0	\$63,480
1	\$63,900
2	\$64,380
3	\$66,948
4	\$69,180
5	\$71,748
6	\$74,424
7 or More	\$77,076

Average = \$68,892

Federal Mileage Rate for Calendar Year 2026 = \$0.725 per mile

Capital Equipment ≥ \$5,000

*(NOTE: Effective 10/01/2024, Uniform Guidance increased the threshold to \$10,000; however, continue to use \$5,000 until we obtain a new rate agreement.)*

Future year increases = 3%

**Cost Sharing (Including In-Kind or Matching Funds):** Requests to include cost share (including in-kind or matching funds) must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

### Maximum Faculty Research Effort

- Faculty members should not have more than 90% total effort allocated to extramurally funded projects.
- Effort contributions above 90% must be approved by the Vice Provost for Research.
- Under no circumstances should any faculty member have effort commitments above 95%.

## Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Theodore Foster, 214-767-3261

DHHS Agreement Date: 11/24/2025

Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000.

*(NOTE: Effective 10/01/2024, Uniform Guidance increased the subaward threshold to \$50,000; however, continue to use \$25,000 until we obtain a new rate agreement.)*

## F&A Rates

### Sponsored Projects:

Fiscal Year (July-June)	On-Campus Organized Research	On-Campus *Other Sponsored Activity	Off-Campus All Programs
FY26	54.0%	40%	26%

\***Other Sponsored Activity** includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

### Reduction or Waiver of F&A Rates:

Requests to either reduce or waive our F&A rates must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

### F&A Rates for Multi-Year Funding Cycles:

The University has decided to apply the F&A rate that is in effect as of the start of the individual project/competitive segment and then **hold that rate constant** for the duration of the funding cycle. Current and historic rates are available at: <https://www.luc.edu/spa/rates.shtml#fringe>

## Research Administration

### Vice Provost for Research

Meharvan Singh, PhD  
464-220-9631  
[msingh@luc.edu](mailto:msingh@luc.edu)

Tina Rutschman  
Executive Assistant  
464-220-9666  
[trutschman@luc.edu](mailto:trutschman@luc.edu)

Brianna Burke, MBA  
Associate Business Director  
464-220-9489  
[bburke5@luc.edu](mailto:bburke5@luc.edu)

Samantha Bynum, MS  
Program Manager  
464-220-9658  
[sbynum1@luc.edu](mailto:sbynum1@luc.edu)

Guadalupe Pastenes  
Research Awards Manager  
464-220-9197  
[gherre2@luc.edu](mailto:gherre2@luc.edu)

### Office of Research Services

#### Grant Administration

*Review, endorsement, and execution of grant applications, statements of intent, and template (FDP and Loyola) subaward agreements; award receipt; and postaward submissions to sponsors*

Susan Pugh, CRA  
Director of Grants Administration  
464-220-9660  
[smeyer1@luc.edu](mailto:smeyer1@luc.edu)

Rosaria Aguirre, MEd, CRA  
Senior Grant Administrator  
464-220-9507  
[raguirre@luc.edu](mailto:raguirre@luc.edu)

#### Contract Administration

*Negotiation and execution of agreements; including, clinical trial (CTA), non-disclosure (NDA), confidentiality disclosure (CDA), data use (DUA), material transfer (MTA), service, and non-template subawards*

Nicole Pisano, JD  
Director of Contracts and Research Policy  
464-220-9661  
[npisano@luc.edu](mailto:npisano@luc.edu)

Lauren Feilich  
Grant and Contract Specialist  
464-220-9669  
[lfeilich@luc.edu](mailto:lfeilich@luc.edu)

Tracy Foxworth, MS, CRA  
Senior Grant Administrator  
464-220-9506  
[tfoxwor@luc.edu](mailto:tfoxwor@luc.edu)

Grant Administration Central Email  
[researchHSD@luc.edu](mailto:researchHSD@luc.edu)

Marina White  
Senior Contract Analyst  
464-220-9668  
[mwhite31@luc.edu](mailto:mwhite31@luc.edu)

Contract Administration Central Email  
[contractsHSD@luc.edu](mailto:contractsHSD@luc.edu)

**Tech Transfer and MTAs**

Rachel Drucker  
Paralegal  
[rbeyler@luc.edu](mailto:rbeyler@luc.edu)

**Clinical Research**

**Clinical Research Office**

Kevin T. McVary, MD  
Medical Director  
708-216-4076  
[kmcvary@luc.edu](mailto:kmcvary@luc.edu)

Brianna Burke, MBA  
Associate Business Director  
464-220-9489  
[bburke5@luc.edu](mailto:bburke5@luc.edu)

Elizabeth Kirwan, RN  
Senior Nurse Director  
[ekirwan@luc.edu](mailto:ekirwan@luc.edu)

Tracy Bielecki Smith, MPA  
Budget Analyst  
464-220-9494  
[tbielecki@luc.edu](mailto:tbielecki@luc.edu)

Leah Viverito  
Financial Coordinator  
464-220-9497  
[lviverito@luc.edu](mailto:lviverito@luc.edu)

Michael Allegritti  
Regulatory Manager  
464-220-9496  
[mallegritti@luc.edu](mailto:mallegritti@luc.edu)

**LUMC (Hospital) Clinical Research Office**

Sofia Anastasopoulos  
Manager, Clinical Research Operations  
708-216-4412  
[sofia.anastasopoulos@luhs.org](mailto:sofia.anastasopoulos@luhs.org)

Ivonne Arroyo  
Clinical Research Business Analyst (LUMC)  
708-216-8808  
[ivonne.arroyo@luhs.org](mailto:ivonne.arroyo@luhs.org)

**Cancer Center Clinical Trials Office**

Michael Woods, MD  
Medical Director  
708-216-4076  
[michael.woods@lumc.edu](mailto:michael.woods@lumc.edu)

Patrick Hagen, MD  
Associate Director  
708-327-3304  
[patrick.hagen@lumc.edu](mailto:patrick.hagen@lumc.edu)

Lynn Walter, CRA  
Associate Director of Administration, CBCC  
464-220-9399  
[lwalter@luc.edu](mailto:lwalter@luc.edu)

Katharine Szubski, RN, BSN, MSHA, OCN, CCRC,  
Manager  
464-220-9408  
[kszubski@luc.edu](mailto:kszubski@luc.edu)

Pat Duran, BA  
Financial Manager  
464-220-9450  
[pduran@luc.edu](mailto:pduran@luc.edu)

**LUMC (Hospital) Grant Office**

Kourtney Engler  
Director, Grants (LUMC)  
708-216-3201  
[kourtney.king@luhs.org](mailto:kourtney.king@luhs.org)

## **Regulatory Compliance & Committee Information**

### **Institutional Review Board (IRB)**

Federal Wide Assurance No. 00017487  
Approval expires 12/07/2027

Robert Wagner, MD  
Chair  
708-216-8667  
[rwagner@lumc.edu](mailto:rwagner@lumc.edu)

Cynthia Tom, MA  
Director, Human Research Protections  
464-220-9665  
[ctom@lumc.edu](mailto:ctom@lumc.edu)

Angie Carrico, DBioethics  
Associate Director  
464-220-9663  
[acarrico@lumc.edu](mailto:acarrico@lumc.edu)

Linda Millbrandt, MS  
Asst Director, Human Research Protections Program  
464-220-9662  
[lmillbr@lumc.edu](mailto:lmillbr@lumc.edu)

### **Conflict of Interest in Research Committee**

Jeanine Walenga, PhD  
Co-Chair  
[jwaleng@lumc.edu](mailto:jwaleng@lumc.edu)

Linda Millbrandt  
Director, Office of Research Conflict of Interest  
Co-Chair  
464-220-9662  
[lmillbr@lumc.edu](mailto:lmillbr@lumc.edu)

### **Institutional Biosafety Committee (IBC)**

Thomas Gallagher, PhD  
Chair  
464-220-9578  
[tgallagher@lumc.edu](mailto:tgallagher@lumc.edu)

Matthew Hejna  
IBC Coordinator  
464-220-9659  
[mhejna@lumc.edu](mailto:mhejna@lumc.edu)

### **Radiation Safety**

Robert Wagner, MD  
Chair  
708-216-8667  
[rwagner@lumc.edu](mailto:rwagner@lumc.edu)

### **PHS NIH Public Access Monitor**

Jonna Peterson, MLS  
Associate Director, Health Sciences Library  
464-220-9778  
[hsl@lumc.edu](mailto:hsl@lumc.edu)

### **Institutional Animal Care & Use Committee (IACUC)**

Multiple Project Assurance No. A3117-01  
Approval expires: 02/28/2030  
AAALAC Accredited (#000180, issued 11/18/2022)  
USDA Licensed (#33-R-0024)  
OLAW (D16-00074, expires 02/28/2030)

Walter Jeske, PhD  
Chair  
464-220-9904  
[wjeske@lumc.edu](mailto:wjeske@lumc.edu)

Antonio Valero, DVM, LATG, CPIA  
Director  
464-220-9504  
[avalero@lumc.edu](mailto:avalero@lumc.edu)

Peggie Young  
Administrative Secretary  
464-220-9664  
[pyoung4@lumc.edu](mailto:pyoung4@lumc.edu)

### **Office of Research Integrity**

John Callaci, PhD  
Research Integrity Officer  
464-220-9620  
[jcallaci@lumc.edu](mailto:jcallaci@lumc.edu)

### **Office of Research Compliance**

Matthew Hejna  
Director, Research Compliance & Safety  
464-220-9659  
[mhejna@lumc.edu](mailto:mhejna@lumc.edu)

### **Comparative Medicine Facility**

Judy Coman, DVM, DACLAM  
Attending Veterinarian  
464-220-9509  
[jcoman@lumc.edu](mailto:jcoman@lumc.edu)

Mike Yabes  
Assistant Director  
464-220-9681  
[myabes1@lumc.edu](mailto:myabes1@lumc.edu)

### **Tech Transfer Committee**

Michael Bloom, PhD  
Chair  
464-220-9225  
[mbloom1@lumc.edu](mailto:mbloom1@lumc.edu)

Rachel Drucker  
Paralegal  
[rbeyler@lumc.edu](mailto:rbeyler@lumc.edu)

## **Internal Funding Opportunities**

### **Research Funding Committee (RFC)**

Qunfeng Dong, PhD  
Committee Chair  
[qdong@luc.edu](mailto:qdong@luc.edu)

Samantha Bynum, MS  
Committee Coordinator  
464-220-9658  
[sbynum1@luc.edu](mailto:sbynum1@luc.edu)

### **Center for Health Outcomes and Informatics Research (CHOIR)**

Pamela Xaverius, PhD, MBA  
Interim Director  
464-220-9248  
[pxaverius@luc.edu](mailto:pxaverius@luc.edu)

Kewon Bell  
Administrative Director  
464-220-9258  
[kbell9@luc.edu](mailto:kbell9@luc.edu)

### **Health EQ Collaborative (Health Disparities)**

Pamela Xaverius, PhD, MBA  
Interim Director  
464-220-9248  
[pxaverius@luc.edu](mailto:pxaverius@luc.edu)

Kewon Bell  
Administrative Director  
464-220-9258  
[kbell9@luc.edu](mailto:kbell9@luc.edu)

## **Finance and School Business Operations**

### **Financial Services**

Joanna Nabozna-Wasilewska  
Director of Finance  
464-220-9196  
[jnabozn@luc.edu](mailto:jnabozn@luc.edu)

Juana Arauz  
Senior Financial Analyst  
464-220-9195  
[jarauz@luc.edu](mailto:jarauz@luc.edu)

### **School Business Operations**

Samantha Dumm, MBA  
Administrative Director, PARKS  
464-220-9244  
[sdumm@luc.edu](mailto:sdumm@luc.edu)

Annie McCormack  
Director of Finance and Business Operations, MN SON  
773-508-3683  
[amccorm@luc.edu](mailto:amccorm@luc.edu)

Kristin Wojtulewicz  
Director of Business Operations, SSOM  
464-220-9302  
[kwojtul@luc.edu](mailto:kwojtul@luc.edu)

## **Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent**

Brian Slavinkas  
Associate Vice President  
Sponsored Program Accounting  
312-915-8730  
[bslavin@luc.edu](mailto:bslavin@luc.edu)

Loyola University Chicago  
Sponsored Program Accounting  
820 N. Michigan Avenue  
Lewis Towers, 13th Floor  
Chicago, IL 60611  
Phone 312-915-8723  
Fax 312-915-8705

Sponsored Program Accounting Central Email: [grntcon@luc.edu](mailto:grntcon@luc.edu)

**Invoice Email Addresses for Subrecipients:**

For outgoing subawards (Loyola is the pass-through entity): [submonitoring@luc.edu](mailto:submonitoring@luc.edu)

For incoming subawards (Loyola is the subrecipient): [grntcon@luc.edu](mailto:grntcon@luc.edu) and your SPA grant administrator

Please refer to the Sponsored Program Accounting website for current staff listing:

[http://www.luc.edu/spa/contact\\_us.shtml](http://www.luc.edu/spa/contact_us.shtml)

<b>Graduate School</b>
------------------------

Mitch Denning, PhD  
Associate Dean for Graduate Education, SSOM  
464-220-9391  
[mdennin@luc.edu](mailto:mdennin@luc.edu)

Anna Dauzvardis  
Administrative Director, SSOM  
464-220-9525  
[aduzvardis@luc.edu](mailto:aduzvardis@luc.edu)

Sandra Marijan  
Graduate Programs Administrator, SSOM  
464-220-9524  
[smarijan@luc.edu](mailto:smarijan@luc.edu)

Margarita Quesada  
Records and Financial Coordinator, SSOM  
464-220-9526  
[mquesad@luc.edu](mailto:mquesad@luc.edu)

Patrick Hulseman  
Student Program Recruiter, SSOM  
464-220-9527  
[phulsem@luc.edu](mailto:phulsem@luc.edu)

<b>Graduate Student Stipend (SSOM)</b>	<b>\$34,000</b>
--	-----------------

<b>Graduate Student Stipend (MNSON)</b>	<b>\$28,000</b>
---	-----------------

**Tuition and Fees:**

Please refer to the Office of the Bursar's website for the most updated figures:

<https://www.luc.edu/bursar/tuitionfees/>

<b>HSC Schools</b>
--------------------

**STRITCH SCHOOL OF MEDICINE (SSOM)**

**Dean**

Sam Marzo, MD  
[smarzo@lumc.edu](mailto:smarzo@lumc.edu)

Nancy Villarreal  
Executive Assistant  
464-220-9285  
[nvillarreal@luc.edu](mailto:nvillarreal@luc.edu)

**MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON)**

**Dean**

Lorna Finnegan, PhD, MSN  
[lornaf@luc.edu](mailto:lornaf@luc.edu)

Joanne Brandstrader  
Executive Assistant  
464-220-9840  
[jbrandstrader@luc.edu](mailto:jbrandstrader@luc.edu)

**Student Training in Approaches to Research (STAR) Program**

Colleen Fitzgerald, MD  
Associate Dean for Student Affairs, Academic Excellence, and Career Advising; Medical Student Research  
464-220-9235  
[cfitzgerald@lumc.edu](mailto:cfitzgerald@lumc.edu)

Cara Joyce, PhD  
Co-Director of STAR and Research Honors Programs  
464-220-9521  
[cjoyce6@lumc.edu](mailto:cjoyce6@lumc.edu)

Tina Rutschman  
Executive Assistant  
464-220-9666  
[trutschman@lumc.edu](mailto:trutschman@lumc.edu)

**Assistant Dean for Basic Science Research and Postdoctoral Affairs**

John Callaci, PhD  
464-220-9620  
[jcallaci@lumc.edu](mailto:jcallaci@lumc.edu)

**Administration**

Mike Budzynski, MBA  
Vice Dean of Administration  
464-220-9290  
[mbudzyn@lumc.edu](mailto:mbudzyn@lumc.edu)

Kristin Wojtulewicz  
Director of Business Operations, SSOM  
464-220-9302  
[kwojtul@lumc.edu](mailto:kwojtul@lumc.edu)

**Associate Dean for Research**

Todd Ruppap, BSN, MSN, PhD  
464-220-9939  
[truppap@lumc.edu](mailto:truppap@lumc.edu)

**Administration**

Annie McCormack  
Director of Finance and Business Operations, MNSON  
773-508-3683  
[amccorm@lumc.edu](mailto:amccorm@lumc.edu)

**Research**

Maev Sheehan  
Grants Manager  
773-508-3249  
[msheehan2@lumc.edu](mailto:msheehan2@lumc.edu)

**PARKINSON SCHOOL OF HEALTH SCIENCES AND PUBLIC HEALTH (PARKS)**

**Dean**

Elaine Morrato, DrPH, MPH, CPH  
[emorrato@lumc.edu](mailto:emorrato@lumc.edu)

Alyssa Castaneda  
Administrative Assistant  
464-220-9362  
[acastaneda8@lumc.edu](mailto:acastaneda8@lumc.edu)

**Associate Dean for Research and Scholarship**

Pamela Xaverius, PhD, MBA  
464-220-9248  
[pxaverius@lumc.edu](mailto:pxaverius@lumc.edu)

**Administration**

Samantha Dumm, MBA  
Administrative Director  
464-220-9244  
[sdumm@lumc.edu](mailto:sdumm@lumc.edu)

**Research**

Molly McAdam  
Grant Administrator  
464-220-9871  
[mmcadam@lumc.edu](mailto:mmcadam@lumc.edu)

**Office of the Provost**

Douglas W. Woods, PhD  
Provost & Chief Academic Officer  
[douglas.woods@lumc.edu](mailto:douglas.woods@lumc.edu)

Gina Lopez  
Executive Administrative Assistant  
312-915-7585  
[glopez@lumc.edu](mailto:glopez@lumc.edu)

Joanna Pappas  
312-915-7516  
Vice Provost, Academic Finance and Operations  
[jpappas@lumc.edu](mailto:jpappas@lumc.edu)

Adam Shorter  
Senior Director, Academic Business Operations  
773-508-7488, 312-915-7350  
[ashorte@luc.edu](mailto:ashorte@luc.edu)

**Office of Advancement**

Kelly McLaughlin-Kennedy  
Assistant VP of Development, Professional Schools  
312-915-6254  
[kkennedy15@luc.edu](mailto:kkennedy15@luc.edu)

Stephanie Kimmel, MBA  
Senior Director, Corporate and Foundation Relations  
312-915-6065  
[skimmel@luc.edu](mailto:skimmel@luc.edu)

Meagan Spellman  
Managing Director, Development for Health Sciences  
312-915-6804  
[mspellman@luc.edu](mailto:mspellman@luc.edu)

**CARES at Hines VA**

Chicago Association for Research and Education in Science  
PO Box 250  
Hines, IL 60141

Lauren Rich  
Chief Executive Officer  
708-343-6379  
[lauren.rich@va.gov](mailto:lauren.rich@va.gov)

April Morales  
Administrative Support Specialist  
708-343-6300  
[april.morales@va.gov](mailto:april.morales@va.gov)

UEI ..... LBLNMRYNA6J6  
DUNS Number ..... 187174339

*Last updated: March 30, 2026*